

ADVISORY COMMISSION ON AGING

Executive Meeting Minutes

Tuesday, February 28, 2023

COMMISSIONERS PRESENT: Laura McMichael-Cady (Co-Chair), Victoria Williams (Co-Chair), Flo Raskins, Howard Kirsch

COMMISSIONERS ABSENT:

ONLINE PRESENCE (VIA ZOOM): Kester Watters (Vice-Chair), Sukhjinder Wraich, Donna Griggs-Murphy

STAFF PRESENT: Jennifer Stephens-Pierre, Charles Jones, Faith Battles, Sonya Frost

1. CALL TO ORDER

Meeting called to order by Commissioner Watters (Interim Chair)

2. FINDINGS TO CONTINUE MEETING BY TELECONFERENCE UNDER AB 2449/AB 361

County staff and members of the Advisory Commission on Aging have reconsidered the current State of Emergency following the recommendation issued by the Health Care Services Agency Director and adopted by the County Board of Supervisors on 9/28/2021 to promote social distancing in order to reduce the spread of Covid.

3. APPROVAL OF JANUARY 23, 2023 MEETING MINUTES

There no meeting minutes to approve at this time.

4. ESTABLISH AN AD-HOC COMMITTEE FOR BOS REPORT (DUE APRIL 24TH)

Commissioner Kirsch will participate in drafting the report.

- The report must be presented by the Chair and must be approved by the Commission prior to presenting to BOS.
- SSA Director, Andrea Ford must review the report prior to BOS presentation. The deadline to submit to Andrea is April 17th.

5. PUBLIC COMMENTS

No public comments

6. AGENDA FOR NEXT ACA GENERAL MEETING

- ITEM 1. Comments from ACA Chair (5 mins)
- ITEM 2. AAA Director's Report – Jennifer Stephens-Pierre (10 Mins)
- ITEM 3. Nomination of Election of Chair (15 Mins)
- ITEM 4. Brown Act Changes (10 mins)
 - In-Person Requirements
 - Meeting location and access – Commission members & SSA staff

Andrea Ford, Agency Director

Faith M. Battles, Assistant Agency Director

- ITEM 5. Bylaws update (20 mins)
- ITEM 6. CWAP Report Update and Q&A – Jennifer Stephens-Pierre & Co-host (30 Mins)
- ITEM 7. Committee Reports –
- ITEM 8. Effectiveness Committee Items – K.Watters Will Turn Them Over In Writing.

7. GENERAL COMMENTS

- K. Watters expressed his ongoing concerns and frustration with County staff and with the way the Commission meetings are structured. The frustration is affecting his emotional and physical health, as a result he would like to resign from his position as interim Chair of the Commission.

AAS Director, Faith Battles, reminded Commissioner Watters that he has the option to create and design his own agenda as he desires and SSA staff is here to support the Commission's needs with administrative tasks and needs.

- Another reminder regarding provisions to Commissioners, such as business cards and badges were put on hold due to the State of Emergency the County has been required to adhere to – meetings were conducted online since the start of Shelter-in-place order and SSA cannot justify purchasing items during this time. The items requested will be provided as we return to in-person meetings and each Commissioner will be provided with name badges, a nameplate, and business cards (upon request).

***ACTION:** Luna/Charles will work on ordering badges, nameplates and business cards if requested.*

8. ADJOURNMENT

Meeting adjourned at